



**WIVELSFIELD**  
 PARISH COUNCIL

**To Members of the Parish Council**

You are summoned to attend the **Annual Council Meeting** to be held on **Wednesday 6<sup>th</sup> May 2026** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG. The meeting will commence after the Annual Parish Meeting scheduled for 6:30pm

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

*Paul Richards* (Locum Clerk)

29<sup>th</sup> April 2026

## Agenda

Agenda Item	Description
<b>1</b>	<b>Election of Chair.</b>
<b>2</b>	<b>Election of Vice-Chair.</b>
<b>3</b>	<b>Apologies for Absence.</b> To note any apologies for absence from this meeting.
<b>4</b>	<b>Declarations of Members' Interests .</b> a To receive declarations of interest from Councillors on items on the agenda. b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests.
<b>5</b>	<b>Public Forum.</b> a Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
<b>6</b>	<b>To Approve the Minutes of:</b> a The Parish Council meeting held on 13 <sup>th</sup> April 2026.
<b>7</b>	<b>To Review the Following Policies &amp; Other Documents.</b> a Standing Orders b Financial Regulations c Code of Conduct c Asset Register e Risk Management Strategy f Risk Register g Email consent (GDPR and Assertion 10) h All other policies
<b>8</b>	<b>To Note &amp; Review the Following:</b> a Insurance arrangements b Annual subscriptions b Use of direct debits d Date & times of meetings for this Council year
<b>9</b>	<b>Appointment of Representatives to Outside Bodies.</b> a Lewes District Association of Local Councils (1) b East Sussex Association of Local Councils (2) c Wivelsfield Village Hall Management Committee (2)

	a	<b>Communication with the Community.</b> Welcome Pack update.
<b>10</b>	a  b c d e	<b>Planning Matters.</b> <b>To consider new applications listed below and any others received between the publication of this agenda and the meeting</b> <ul style="list-style-type: none"> <li>• LW/26/0088 - Land North Of South Road, Wivelsfield Green - Change of use from agricultural land into a dog walking compound, including erection of 6ft deer fencing enclosing site and creation of 2no. car parking spaces;</li> <li>• LW/26/0130 - 62 Charters Gate Way, Wivelsfield Green - Erection of single-storey rear extension, addition of side chimney breast and replacement of existing timber fences with brickwork at front elevation;</li> <li>• LW/26/0194 - Land East Of Ditchling Road, Wivelsfield - Screening Opinion under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended) for the development of up to 62 dwellings (under ref LW/26/0189);</li> <li>• LW/26/0195 - Iverna, Green Road, Wivelsfield Green - Replacement of existing single storey rear extension with single storey rear/side extension, addition of 1no. front dormer and 1no. ground floor side window;</li> <li>• LW/26/0200 - 7 Kiln Wood Lane, Wivelsfield Green - Single storey detached single garage; and</li> <li>• LW/26/0527 - Land South Of South Road, Wivelsfield Green - Erection of up to 100 dwellings (including 40% affordable housing), provision of vehicular and pedestrian access, public open space and other associated infrastructure provision with all matters reserved except for access.</li> </ul> <b>Tree Works Application for Consideration - none.</b> <b>Applications Approved by Lewes District Council (for information only) - none.</b> <b>Notice of Appeals Dismissed – none.</b> <b>Other Planning Matters.</b>
<b>11</b>	a b	<b>Financial Matters.</b> To approve this month's payments and to note and ratify items paid since the last meeting. Banking arrangements – online banking update and report (Clerk).
<b>12</b>	a	<b>Clerk's Report.</b> Outstanding issues and progress to date.
<b>13</b>	a b c d e	<b>Reports from Parish Councillors.</b> Community Infrastructure Working Group – update (Cllr Keeley). Cala Homes/Ditchling Road development. Camberwick Green puppets (Cllr Sue Morris). Safety signage outside school (Chair) Report on Annual general Meeting of LDALC (Chair)
<b>14</b>	a	<b>Reports from District &amp; County Councillors, MP &amp; PCSO.</b> To note any written reports received prior to the meeting.
<b>15</b>	a	<b>Correspondence – to review the items received between the publication of the agenda and the meeting.</b> Clerk to report.
<b>16</b>		<b>Items for Noting or Inclusion on Next Agenda.</b>
<b>17</b>	a	<b>Date of Next Meetings.</b> Parish Council Meeting – 1 <sup>st</sup> June 2026.
<b>18</b>	a	<b>Resolution to exclude the press and public (in accordance with WPC Standing Orders 3d and Public Bodies - Admission to Meetings - Act 1960) by reason of the confidential nature of the business to be transacted.</b> Staffing matters.

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